

The visitor policy was established to ensure the safety and well-being of our students at the Marklund Day School.

PROCEDURE:

- Visitors, including parents and siblings, are required to enter through the Ann Haskins Center entrance.
- Parents/Guardians are requested to schedule classroom visits and observations with a school administrator in advance. Parents/Guardians will need to be accompanied during classroom visits by a member of the school leadership team to ensure the privacy and dignity of other students.
- Visitors must sign in; provide a valid picture ID and reason for the visit.
- Visitors must wear the Marklund visitor badge on their outer clothing in a clear visible location.
- Visitors must sign out before leaving.

In compliance with 23 Illinois Administrative Code 401.220(f), Marklund Day School will allow visitation at any time, with or without prior notice, by personnel from the State Board of Education or the school district of residence of any enrolled student.