

MARKLUND  
GENERAL POLICY AND PROCEDURE

POLICY NO.: 7.06

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SUBJECT: Marklund Visitors

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DEPARTMENTS AFFECTED: Social Services

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APPROVED BY: GF

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ISSUE DATE: 04/21/95

REV. DATE: 8/26/96; 10/10/97,

EFFECTIVE DATE: 4/21/95

10/17/16, 11/11/16, 1/23/17, 3/14/17

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**PURPOSE:**

Marklund encourages visitors and wants to make families and friends feel at home while visiting their loved ones. We ask that all Marklund visitors cooperate in promoting the comfort and well-being of our clients by observing the following visiting policy and visiting hours.

**POLICY:**

The following times shall be reserved as visiting hours for all parents, guests, and volunteers at the following Marklund locations:

Marklund Hyde Center and 16 bed homes:

Visiting Hours: 10 a.m. - 10 p.m. (daily)

Marklund Philip Center:

Visiting hours: 10 a.m.-8 p.m. (daily)

Marklund Wasmond Center:

Visiting hours: 10 a.m.-8 p.m. (daily)

\*Exceptions may be made, in advance, by expressed written consent from the Administrator for each location.

**PROCEDURE:** Visiting hours shall be posted at the entrance of each facility. All guests, including: families, friends, and volunteers, must check in at the front desk, or the nursing station of each home before proceeding to a client care area or bedroom. Visitors are expected to sign in on the Visitor's Sign In sheet, indicating their name and time of arrival.

Visitors are welcome to visit with their loved ones in their respective bedrooms. If a client occupies a shared bedroom, it is required that the door to the bedroom remain open at all times. Visitors may utilize privacy curtains in each of the bedrooms to allow for privacy during their visit. Additionally, all facilities/homes are equipped to accommodate privacy needs during visits.

Visitors are restricted to common areas and those areas of the home occupied by the client in which they are visiting.

If visitors have colds, influenza, etc. they are asked to use discretion in visiting for the welfare of all the clients.