

MARKLUND
HUMAN RESOURCES POLICY AND PROCEDURE

POLICY NO: 3.3.2 **PAGE: 1 OF: 1**
SUBJECT: EMPLOYMENT PHYSICAL
DEPARTMENTS AFFECTED: ALL **APPROVED BY:**
ISSUE DATE: 3-3-92 REV. DATE: 6-1-98, 1-11-00; 7-01-2019 **EFFECTIVE**
DATE: 12-1-90

POLICY:

Pre-employment Physical: As a condition of employment, you are required to pass a physical examination including a 2-step Mantoux T.B. test. Your physical is paid for by Marklund.

On the Friday before your first day of orientation you will receive the 1st step of a 2 step Mantoux. On the Monday of Orientation your first step will be read and the second step will be administered. The second step is read while you are still in orientation. At any time if a new employee shows results that may indicate exposure to TB, they are immediately sent for a chest x-ray and do not work until the results have been received by the Human Resource Department. Copies of your complete physical and Mantoux are maintained in the Human Resources Department, but they are kept separate from your personnel file.